

Job Description

CHILDREN'S WORKER *Casual 1 day per week*

To oversee children's ministry for Red Church. Developing a holistic framework that cares for and disciples children (infancy to adolescence), establishing a structure and system that draws upon and utilises a mix of volunteers, ensures smooth running of the children's ministry, understands and adheres to Churches of Christ and legal duty-of-care requirements and provides liaison and care for families.

1. Key Responsibilities and Duties

- **Sundays:** The development of programs in which children can play, be taught and learn about Jesus during our services.
- **Mothers Groups.** Supporting the current mother's group and additionally exploring and overseeing the development of more. Providing support, encouragement, liaison and assistance where required.
- **Volunteers:** Cultivating and developing a mix of volunteers to support the ministry and execute the programs.
- **Training:** Partaking in training provided by the Churches-of Christ and implementing any of the legal and denominational requirements and practices around the training of children's workers.
- **Resources:** Acquisition of adequate resources: play equipment, teaching aids, books, toys etc.

2. Position Dimensions

i. Level of Support and Accountability

This position will be accountable to the Senior Leader who will work with the *Children's worker* to establish needs and priorities. On top of work meetings, monthly supervision will occur to assess and support the execution of the role, monitor performance and the job's needs. *The Children's worker* is required to demonstrate sound judgement to effectively prioritise and execute the workload.

The role will be reviewed 3 monthly in the first year and then annually.

ii. Decision Making Authority

The *Children's Worker* has the authority to decide on day-to-day work related issues within the key responsibilities and duties. Any issues falling outside these areas are to be worked through in conjunction with the Ministry Director and Senior Leader.

5. Potential for Role Growth

This job has been designed in relation to the needs of Red Church at time of writing. It is subject to review and will evolve as the team grows and the needs change within the ministry. It is Red Church's intent to ensure the personal and ministry development of its staff, ensuring giftings are utilised and empowered.

6. Remuneration

At time of writing the role will be paid at a rate of \$20 per hour (50% of which will be tax free) and will be reviewed annually in conjunction with Church of Christ recommended wages and salaries. Superannuation and holiday leave will be included as part of the package.

7. Church Expectations

The successful candidate will be considered to be of someone of strong Christian character and personal integrity. They will occupy a key and vital role in the life of RED Church. It is therefore expected that they are (will become) an active member of RED Church and be willing to sign and agree to our leadership (Overseers) document (which will be sent upon request).

The applicant will either currently possess or be willing to attain the adequate State, and Federal Police Checks for a person working with Children and Infants.

Applications close 31 Jan 2011. They can be emailed to sarah@redchurch.org.au or posted to PO BOX 1195 Box Hill Victoria.

For further information please contact Sarah Deutscher: sarah@redchurch.org.au : 0407 307 9367 after 4th Jan 2011.